

DZ Delivery Driver

Looking for an exciting future with an award-winning company? Join us at Chemong Home Hardware Building Centre!

We are currently seeking a motivated, dedicated and customer-focused individual to join our team as an **DZ Delivery Driver**. This candidate will be responsible for preparing, loading and delivering materials to customers, vendors, jobsites, or other corporate locations and ensuring excellent service is provided.

DUTIES/RESPONSIBILITIES:

- Prepare customer orders, picking product, securing on the skid and banding and wrapping according to weather and loading conditions.
- Prepare vehicle for delivery. Verifies that all products are securely loaded and protected from the elements and all accompanying paperwork is available. Perform circle-checks and complete logbook entries.
- Operate vehicle to transport material to private homes and construction sites, following the rules of the road and representing the company to the highest standards.
- Perform routine vehicle and mobile crane maintenance including documenting daily inspections and ensuring safety equipment, straps and paperwork are in place.
- Advise Shipping Dispatcher of shortages or damaged goods.
- Follow proper documentation procedures for any merchandise that is to be returned or refused.
- Provide excellent customer service when delivering products and/or supplies to customers, vendors, jobsites, or other corporate locations.
- Report complaints from customers to management.
- Maintain professional behaviour at all times and behaves in a manner befitting company policy and expectations.
- Attend meetings, training sessions, etc. as required.
- Work on additional duties, special projects and assignments as assigned by the Shipping Dispatcher, Store Manager or General Manager.

QUALIFICATIONS & EXPERIENCE:

- Valid DZ driver's license (or equivalent) with a minimum three years of experience and a clean driver's abstract.
- 0 - 8-ton mobile crane certification with a minimum of 2 year of experience is an asset (training will be provided for those that don't possess the certification upon hiring).
- Must maintain a good driving record and lawfully operate all company vehicles used to make deliveries.
- Must be familiar with basic home building construction in order to sequence loads.
- Must have strong communication skills and be able to understand customer requirements and provide satisfactory solutions.
- Shift flexibility and willingness to work overtime depending on season, workload, etc.
- Dedicated, hardworking and very detail-oriented.
- Knowledge of basic mathematics.



- Ability to work co-operatively in a team atmosphere and have positive relations with customers and colleagues.
- Excellent decision-making ability and problem-solving skills.
- Willingness to learn.
- **Please note:** Reliable transportation is essential as Chemong Home Hardware Building Centre is not on a bus route.

We offer a competitive wage and benefits program with an opportunity for unlimited growth.

Our team consists of outstanding individuals with positive attitudes, excellent people skills and a willingness to do what it takes.

If you want to become a member of our team and possess the required skills, please fill out the **Come Work With Us** field and upload your resume. We thank all candidates for their interest, however, only those selected for interviews will be contacted.

****We are committed to a diverse and inclusive workplace for all. If you are contacted for a job opportunity, please advise us of any accommodations needed to ensure fair and equitable access throughout the recruitment and selection process.****